

Public Document Pack



ENVIRONMENT & ECONOMY SELECT COMMITTEE

Date: Wednesday, 13 June 2018

Time: 6.00pm,

Location: Shimkent Room - Daneshill House, Danestrete

Contact: Lisa Jerome Tel: 01438 242203

Members: Councillors: M Downing (Chair), M Hurst (Vice-Chair), L Briscoe, J Brown, D Cullen, J Fraser, L Kelly, A McGuinness, A Mitchell CC, S-J Potter and S Speller

AGENDA

PART 1

1. APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST

2. MINUTES - 21 MARCH 2018

To approve as a correct record the minutes of the meeting held on 21 March 2018.

Pages 3 – 8

3. TERMS OF REFERENCE

To note the Terms of Reference of the Committee approved by Annual Council on 23 May 2018.

Pages 9 – 10

4. ENVIRONMENT & ECONOMY SELECT COMMITTEE WORK PROGRAMME AND MEETING SCHEDULE 2018-19

To note the Work Programme and meeting schedule for the Environment & Economy Select Committee for 2018-19.

Pages 11 – 20

5. STRATEGIC TRANSPORT STRATEGY 2031 - INCLUDING LIVING STREETS - DISCUSSION ITEM

The Assistant Director, Planning & Regulatory will provide Members with an outline of the Strategic Transport Strategy 2031, including the Living Streets concept ahead of a report to Council in July 2018.

Pages 21 – 24

6. URGENT PART 1 BUSINESS

To consider any Part 1 business accepted by the Chair as urgent.

7. EXCLUSION OF PUBLIC AND PRESS

To consider the following motions –

1. That under Section 100(A) of the Local Government Act 1972, the press and public be excluded from the meeting for the following items of business on the grounds that they involve the likely disclosure of exempt information as described in paragraphs 1 – 7 of Part 1 of Schedule 12A of the Act as amended by Local Government (Access to Information) (Variation) Order 2006.

2. That Members consider the reasons for the following reports being in Part II and determine whether or not maintaining the exemption from disclosure of the information contained therein outweighs the public interest in disclosure.

8. URGENT PART II BUSINESS

To consider any Part II business accepted by the Chair as urgent.

Agenda Published 5 June 2018

STEVENAGE BOROUGH COUNCIL

ENVIRONMENT & ECONOMY SELECT COMMITTEE MINUTES

Date: Wednesday, 21 March 2018

Time: 6.00 pm

Place: Shimkent Room - Daneshill House, Danestrete

Present: Councillors: M Downing (Chair), M Hurst (Vice-Chair), L Briscoe, J Brown, L Chester, J Fraser, L Harrington, J Lloyd and A McGuinness

Start / End Start Time: 6.00 pm
Time: End Time: 7.30 pm

1 **APOLOGIES FOR ABSENCE AND DECLARATIONS OF INTEREST**

Apologies for lateness were received from Councillors J Fraser and J Lloyd.

There were no declarations of interest.

2 **MINUTES**

It was **RESOLVED** that the Minutes of the Environment & Economy Select Committee meeting of 16 January 2018 are agreed as a correct record and signed by the Chair.

3 **ENVIRONMENT & ECONOMY SELECT COMMITTEE SCRUTINY WORK PROGRAMME 2018-19**

The Committee considered a report by the Council's Scrutiny Officer, which invited the Committee to agree its Scrutiny Work Programme for the 2018/2019 Municipal Year. The report highlighted Members responses to a Scrutiny survey, suggestion by Members and residents for future Scrutiny Reviews, Monitoring Reviews of Recommendations and Policy Development Scrutiny work. With regard to suggestions by residents, Members were informed that updates had been provided to the respective residents.

Members discussed the suitability of the topics proposed and whether the Committee was of the view that the scrutiny process could add value to their consideration. It was pointed out that there would be opportunities for scrutiny and policy development related to town centre regeneration. It was indicated that ideally, Scrutiny Work plan should be aligned to reviews and policy development work of the Business Units so as to avoid duplication. Members were informed that traffic congestion within the town and on the approaches to the A1 would be addressed at Highways Liaison meetings (Paragraph 5.1.19 to the report referred). It was confirmed that the Public Toilets Scrutiny Review Report would be circulated to those Members who had not received it.

It was **RESOLVED**:

1. That having considered ideas put forward by individual Members, the following matters be added to the list for consideration, prioritisation and scoping as possible Environment and Economy Select Committee Scrutiny Work Programme items for 2018/2019:

- a) District Plan Regeneration as a discussion item with possibly Members of the Overview and Scrutiny and Planning and Development Committees (Paragraph 5.1.2 to the report referred)
- b) Monitoring of the Indoor Market Review (Paragraph 5.1.3 to the report referred – a partial review to be carried out around December 2018 and a full review to be done in 12 months)
- c) Review of Fairlands Valley Park Facilities linked to SLL (Paragraphs 5.1.4 and 5.1.20 to the report referred)
- d) Play area provision/outdoor space and sports provision (Paragraph 5.1.12 to the report referred)
- e) Neighbourhood Maintenance (Paragraph 5.1.21 to the report referred)

2. That the following issues be included in the Policy Development Work Programme for 2018/2019 (Paragraph 7.1.1 to the report referred):

- a) Waste exceptions for refuse collections
- b) Recycling
- c) Grounds Maintenance
- d) Parking Management
- e) BTC Contract Renewal
- f) Bus Interchange (subject to the delivery of Town Centre Regeneration)

3. That Tree Management be added to the list of policy development items (Paragraph 7.1.1 to the report referred)

4. That the Assistant Director (Stevenage Direct Services):

- a) provides an update on refurbishment of Middle Row and other public toilets (Paragraph 5.1.6 to the report referred)
- b) submits the review on Licence to Occupy procedures to the Committee for consideration (Paragraphs 5.1.10 and 5.1.11 to the report referred)
- c) submits the review on SBC Tree Management Strategy to the Committee for consideration (Paragraph 5.1.13 to the report referred)
- d) submits the review on Recycling and Waste and Recycling Contracts to the Committee for consideration (Paragraphs 5.1.14 and 5.1.15 to the report referred)

5. That the Assistant Director (Planning & Regulation):

- a) collates employment and employability data related to the Business Technology Centre and schedule a Members' briefing on the local economy (Paragraph 5.1.7 to the report referred)
- b) schedules a cycling strategy briefing for Members (Paragraph 5.1.9 to the

- report referred)
- c) schedules a Parking Management and Enforcement policy development session for Members (Paragraph 5.1.16 to the report referred)
- d) schedules a Neighbourhood Wardens briefing for Members (Paragraph 5.1.17 to the report referred)
- e) provides a Members Briefing Note detailing how SBC Business Units are addressing the zero carbon emission agenda (Paragraph 5.1.18 to the report referred)

4 **EXECUTIVE MEMBER RESPONSE TO INDOOR MARKET SCRUTINY REVIEW**

The Committee considered the response of the Executive Member for Resources to the Indoor Market Scrutiny Review. It was agreed that the success of the Indoor Market depended upon the Principal Recommendation. Members were informed that efforts were underway to find a cost effective market research option. It was stated that the Business Unit was in the process of bidding for a graduate who would amongst other issues be tasked with doing market research for the indoor market.

With regard to the short term recommendations, it was indicated that:

- Negotiations with retailers had not been successful and that restoring access to the market via retail outlets did not appear to be in the best interests of the retailers
- Plans were underway to improve the market building and enhance the market facades
- Focus was currently on ensuring consistency in opening times
- Nine free parking sessions would be available in 2018/19 and that indoor market traders would be consulted as part of the Council-wide parking strategy
- Town centre events were being connected to the indoor market whenever possible and this was a welcome development
- As part of the 2018/19 Business Plan, a tenancy strategy that seeks to identify attractive business sectors for new traders was being drafted
- SBC was considering other incentives in addition to the staggered rent that was currently on offer
- Officers were exploring alternative uses of void spaces such as offering indoor market stalls to community groups

Members were informed that with regard to:

- a) Long Term Recommendation 1- options for an alternative venue would be kept under consideration
- b) Long Term Recommendations 2 - incorporating the Indoor Market as part of the town centre regeneration was not a viable option given that it was likely to compromise town centre regeneration plans.
- c) Long Term Recommendations 3 - approaching an external provider would not be pursued

It was indicated that some market traders had expressed optimism as a result of the Park Place development.

It was **RESOLVED** that:

1. The Assistant Director (Direct Services) submit the Indoor Market tenancy strategy to the Committee for consideration
2. The E & E Select Committee carry out a partial review of the Indoor Market in the run up to Christmas 2018
3. A comprehensive review of the Indoor Market be carried out after 12 months (March 2019)

5 **HERTFORDSHIRE WASTE PARTNERSHIP ANNUAL REPORT 2016/17**

The Assistant Director (Stevenage Direct Services) presented the Hertfordshire Waste Partnership Annual Report 2016/17 to the Committee. The report covered the following:

- Performance Summary
- Highlights 2016/17
- WasteAware in 2016/17
- Fly Tipping in Hertfordshire
- End Destinations – where do recycled materials go
- Update on 2017/18

Members raised questions regarding recycling rates and potential impact of Brexit on the municipal waste strategy.

It was clarified that recycling rates were not necessarily linked to the recycling regime. Stevenage's recycling and compositing rates were the lowest in the Partnership because the borough had a high stock of high rise properties and households of multiple occupancies. As a result of this, ownership of recycling was relatively low. Members were informed that research by the environment organisation WRAP had revealed a link between recycling capacity and frequency of waste collection.

Members were informed that there was no clarity on the potential impact of Brexit on environment legislation. It was revealed that arrangements for the end destination of waste had a significant impact on the recycling strategy. Members were informed that China had imposed restrictions on the importation of recycled waste and this was having an impact on revenues of some local authorities but not Stevenage.

It was agreed that emphasis should be placed on encouraging the reduction in waste generation, educating residents about recycling options and supporting government initiatives such as the drive to reduce wrapping on retail products. It was also noted that the Council would benefit from tapping into the expertise of the Environment Agency and similar organisations.

It was **RESOLVED** that the Report is noted.

6 **URGENT PART 1 BUSINESS**

None.

7 **EXCLUSION OF PUBLIC AND PRESS**

Not required.

8 **URGENT PART II BUSINESS**

None.

CHAIR

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ENVIRONMENT AND ECONOMY SELECT COMMITTEE

1. Membership - 11 (not Members of the Executive)
2. Quorum - 4
3. Terms of Reference
 - 3.1 To determine a Scrutiny work programme to examine the spending, policies and administration of the Council's services within the purview of the Assistant Director (Regeneration), Assistant Director (Stevenage Direct Services), Assistant Director (Housing Development) and Assistant Director (Planning & Regulatory) and relationships with partners and external agencies involved with these services, together with a timetable and method of study for each topic.
 - 3.2 To determine formal recommendations in relation to scrutiny studies undertaken for reporting to the Council, Executive, other Committees, Officers and / or partner agencies as appropriate.
 - 3.3 To review the Forward Plan of Key Decisions in relation to services within the purview of the Assistant Director (Regeneration), Assistant Director (Stevenage Direct Services), Assistant Director (Housing Development) and Assistant Director (Planning & Regulatory), considering if it wishes to make any input to policy issues contained in the Plan and if so, how. In undertaking this work the Committee may call upon the relevant Executive Member and/or the Assistant Director to provide a briefing or take part in discussion.
 - 3.4 That in respect of policy development of matters that fall within the remit of this Committee, to meet with the relevant Portfolio Holder to comment on individual draft policies that are scheduled to be considered to the Executive.
 - 3.5 To work with the other Select Committee or the Overview & Scrutiny Committee, as appropriate when considering cross-cutting scrutiny studies and policy development when both Committees have so agreed.
 - 3.6 To consider matters referred to the Committee under the procedure for the Councillor Call for Action in relation to matters within the purview of the Assistant Director (Regeneration), Assistant Director (Stevenage Direct Services), Assistant Director (Housing Development) and Assistant Director (Planning & Regulatory).
 - 3.7 In accordance with the Petitions Scheme, consider Petitions, Petition Reviews and interview Senior Council Officers (as

requested by a Petition) in relation to matters within the purview of the Assistant Director (Regeneration), Assistant Director (Stevenage Direct Services), Assistant Director (Housing Development) and Assistant Director (Planning & Regulatory).

- 3.8 In conjunction with the other Select Committee and the Overview and Scrutiny Committee, responsibility for the on-going development of the Policy Development and Scrutiny function of the Council.
- 3.9 To report to the Executive, other committees or Council, as appropriate.

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|----------------|---|
| Lead AD | AD (Stevenage Direct Services) Craig Miller |
| Deputy | AD (Planning & Regulatory) Zayd Al-Jawad |
| Chair | Cllr Michael Downing |

Environment & Economy Select Committee Scrutiny Work Programme 2018-19
(Including main review items, one-off meetings, statutory and standing items, review revisits and policy development items)

| Scrutiny Review items 2018/19: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2018/19) | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | SD/AD Comment - Likelihood of being delivered in 2018/19? | Chair/ Vice-Chair Preference & Priority |
|---|---|---|--|---|--|--|
| District Plan Regeneration as a discussion item (Priority & suitability for scrutiny in 2018/19 to be agreed with Chair & AD) | SD Tom Pike, AD Planning & Regulatory Zayd Al-Jawad/ Portfolio Holder for Environment & Regeneration, Cllr John Gardner | considered at the Planning and Development Committee 24 05 18 | (i) Likely to be one meeting as a briefing/discussion item (iv) Possibly this could be undertaken with Members of the Overview and Scrutiny and Planning and Development Committees | Officers would welcome the opportunity to discuss both the Local Plan, future Planning Policy and SG1 update with E&E and P & D Committees together | Yes will be delivered in 2018/19 | |
| Reimagining Fairlands Valley Park – an opportunity to consider and | SD Matt Partridge AD Stevenage Direct Services, Craig Miller, AD Communities & | Q4 Feb/March 2019 | (i) Would require a number of meetings, to be determined – (typically this would be 4 – 6 meetings) (ii) full scope required (iii) | This item would fit with the work that officers are just beginning to scope and could bring this | Yes, will start to be delivered in 2018/19 but not likely to be completed. | |

| Scrutiny Review items 2018/19: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2018/19) | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | SD/AD Comment - Likelihood of being delivered in 2018/19? | Chair/ Vice-Chair Preference & Priority |
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| <u>cooperatively with local residents / relevant organisations produce a strategy for the development of the facility and service offer at FVP.</u> CSC | Neighbourhoods Rob Gregory, Portfolio Holder for Children, Young People and Leisure Cllr Richard Henry, Portfolio Holder for Environment & Regeneration, Cllr John Gardner | | Officer report/presentation leading to interview with officers/Exec Member/Users(if identifiable) | to Members later in the year. | | |
| <u>Play area provision/outdoor space and sports provision.</u> (Priority & suitability for scrutiny in 2018/19 to be agreed with Chair & AD) | SD Tom Pike, AD Stevenage Direct Services, Craig Miller/ Portfolio Holder for Environment & Regeneration, Cllr John Gardner | Deferred until 2019/20 Municipal Year | (i) Chair and Lead AD with Scrutiny Officer to determine whether scrutiny could be achieved in single meeting or whether further meetings would be required, (ii) scope depends on outcome of (i) | As the Strategy on play areas has only recently been agreed it has been suggested that this item be deferred until the following municipal year | Will not be delivered in 2018/19 | |
| <u>Neighbourhood Maintenance</u> (This item was agreed for the 2017/18 work programme but was recommended to be deferred until 2018/19 and was | SD Tom Pike, AD Communities & Neighbourhood, Rob Gregory, Portfolio Holder for Environment & Regeneration, Cllr John Gardner | | (i) Would likely require a number of meetings, to be determined – (typically this would be 4 – 6 meetings) (ii) Full scope (iii) Officer report presentation leading to interviews with officer | Comment from SD Matt Partridge and agreed by Tom Pike and Chair – In discussion with the Chair it was agreed that this item should be picked up by the | Deleted from the work programme and picked up by CSC | Chair agrees that this item will be deleted and picked up by the CSC |

| Scrutiny Review items 2018/19: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2018/19) | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | SD/AD Comment - Likelihood of being delivered in 2018/19? | Chair/ Vice-Chair Preference & Priority |
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| subsequently agreed in March 2018 to remain on the programme. | | | Neighbourhood Wardens/ Exec Member and local businesses/ Shops (iv) Neighbourhood Maintenance involving friends of groups and residents taking on their own patch. Focus on lessons learned from first phase of CNM programme | CSC who are looking at Community Neighbourhood Management | | |
| Update on refurbishment of Middle Row and other public toilets | Assistant Director (Stevenage Direct Services), Craig Miller, Portfolio Holder for Environment & Regeneration, Cllr John Gardner | June/July 2018 | Likely to be a single meeting or an item on an agenda | The Assistant Director can supply a presentation on the works on middle row as a single item on an agenda | Yes will be delivered in 2018/19 | |
| Review on Licence to Occupy procedures to the Committee for consideration | Assistant Director (Stevenage Direct Services) Craig Miller, Portfolio Holder for Environment & Regeneration, Cllr John Gardner | Sep/Oct 2018 | Likely to be a single meeting or an item on an agenda | The Assistant Director can supply a presentation on the Officer review as a single item on an agenda | Yes will be delivered in 2018/19 | |

| Scrutiny Review items 2018/19: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2018/19) | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | Comment by lead Assistant Director/Deputy | SD/AD Comment - Likelihood of being delivered in 2018/19? | Chair/ Vice-Chair Preference & Priority |
|---|--|---|---|--|--|--|
| Members' briefing on the local economy – This will now be considered as part of the Policy Development of the BTC contract in Aug/Sep 2018 → | Assistant Director (Planning & Regulatory) Zayd Al-Jawad, Portfolio Holder for Economy , Enterprise & Transport, Cllr Ralph Raynor | | Will take place alongside policy development of BTC | The Assistant Director (Planning & Regulatory) suggested that this could be combined with the BTC contract at the end of 2018 | When combined with the BTC contract will this now be taken as a policy development item and removed as a scrutiny item | |
| Cycling strategy briefing for Members | Assistant Director (Planning & Regulatory) Zayd Al-Jawad, Portfolio Holder for Economy , Enterprise & Transport, Cllr Ralph Raynor | ? | Likely to be a single meeting or an item on an agenda | The Assistant Director (Planning & Regulatory) has stated that he can do a focused item or separate member briefing which could cover the cycle network maintenance, events and Planning and Regeneration issues | Medium | |
| Neighbourhood Wardens briefing for Members – This item will be addressed by | Assistant Director (Community & Neighbourhoods) Rob Gregory, | ? | Likely to be a single meeting or an item on an agenda | The CSC can be invited to address the following issues This session could | Delivered as part of the CSC Community Neighbourhood | |

| Scrutiny Review items 2018/19: (Priority of potential scrutiny review items High/Medium/Low and suitability in 2018/19) | | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Other details: i.e. (i) Number of meetings item can be covered in? (ii) Whether scoping required? (iii) Expectation/ style of meeting & (iv) other details | | Comment by lead Assistant Director/Deputy | SD/AD Comment - Likelihood of being delivered in 2018/19? | Chair/ Vice-Chair Preference & Priority |
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| the CSC within its Community Neighbourhood Management scope. | | Portfolio Holder for Neighbourhoods and Co-operative Council Cllr Simon Speller | | | | cover where we are now? Where the Neighbourhood Wardens work and what their work is? With links to Enforcement | Scope in 2018/19 | |
| Monitoring of Previous Recommendations/Actions | | | | | | | | |
| Scrutiny items: (Follow up in 2018/19) | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Number of meetings item can be covered in? | Expectation/Style of meeting | Scoping details (whether full scope or simple scope required) | Other details | Comment by lead Assistant Director/ Deputy | |
| <u>Monitoring of the Indoor Market Review</u> a partial review to be carried out around <u>September 2018</u> (six months after | Assistant Director (Stevenage Direct Services) Craig Miller, Garages and Markets Manager, Carlo Perricone, Portfolio Holder for Resources Cllr Joan Lloyd | December 2018 (6 month review following the Exec Member Response and a full review of | 2 meetings identified | 2 separate meetings to review progress of the agreed recommendations as an item on an agenda | Not required | | | |

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| the Exec Member Response) and a full review to be done in 12 months – <u>March 2019</u> | | the recommendations 12 months later March 2019) | | | | | |
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| Policy Development Items: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Number of meetings item can be covered in? | Expectation/Style of meeting | Scoping details (whether full scope or simple scope) | Other details | Comment by lead Assistant Director/ Deputy |
|---|---|--|---|--|---|---|--|
| Parking Management rebrand this as Living Streets | Tom Pike SD/ Zayd Al-Jawad AD /Robert Woodisse, Exec | This item was taken to 13 June 2018 agenda as an | Ideally one meeting | Opportunity for Executive Portfolio Holder to meet with officers and | | These meetings are informal, however Constitutional Services are | The Assistant Director (Planning & Regulatory) stated that he is |

| Policy Development Items: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Number of meetings item can be covered in? | Expectation/Style of meeting | Scoping details (whether full scope or simple scope) | Other details | Comment by lead Assistant Director/ Deputy |
|--|--|---|--|--|--|---|---|
| | Portfolio for Environment & Regeneration, Cllr John Gardner | informative discussion item ahead of a report to Council in July 2018 | | Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome | | reviewing the clerking arrangements and will help with meeting set up i.e. room booking & invites, agenda etc. but will need prior notice of these meetings. | investigating Living Streets/Home Zones in line with discussions with the Leader (an example of this work is at Waltham Forest) |
| BTC Contract Renewal | Tom Pike SD, Zayd Al-Jawad AD, Exec Portfolio for Economy, Enterprise & Transport, Cllr Ralph Raynor | Aug /Sept 2018 for Policy Development meeting. (Date to be agreed with all parties) | Ideally one meeting | Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome | | These meetings are informal, however Constitutional Services are reviewing the clerking arrangements and will help with meeting set up i.e. room booking & invites, agenda etc. but will need prior notice of these meetings. | Can combine with a Briefing on the local economy |
| Stevenage Direct Services Business Unit Review – Combined session on | Tom Pike SD/ AD Stevenage Direct Services, Craig Miller/ Exec | Sep/Oct 2018 2018/2019 for Policy Development | Ideally one meeting | Opportunity for Executive Portfolio Holder to meet with officers and | | These meetings are informal, however Constitutional Services are | |

| Policy Development Items: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Number of meetings item can be covered in? | Expectation/Style of meeting | Scoping details (whether full scope or simple scope) | Other details | Comment by lead Assistant Director/ Deputy |
|---|---|--|---|--|---|---|--|
| Grounds Maintenance/Refuse & Waste(exceptions for refuse collections)/Recycling | Portfolio for Environment & Regeneration, Cllr John Gardner | meeting. (Date to be agreed with all parties) | | Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome | | reviewing the clerking arrangements and will help with meeting set up i.e. room booking & invites, agenda etc. but will need prior notice of these meetings. | |
| Trees Policy | Tom Pike SD/ AD Stevenage Direct Services, Craig Miller/ Exec Portfolio for Environment & Regeneration, Cllr John Gardner | (possibly Wed 20 Feb 2019) Feb/March 2019 for Policy Development meeting. (Date to be agreed with all parties) | Ideally one meeting | Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome | | These meetings are informal, however Constitutional Services are reviewing the clerking arrangements and will help with meeting set up i.e. room booking & invites, agenda etc. but will need prior notice of these meetings. | The AD (Stevenage Direct Services) is looking at options to develop the service including commercial opportunities to broaden the service available to residents |
| Bus Interchange (subject to the delivery of Town Centre Regeneration) | T Pike SD/ Zayd AD /R Woodisse, AD Regeneration Pat Lewis/ Kevin | Nov/Dec 2018 2018/2019 for Policy Development | Ideally one meeting | Opportunity for Executive Portfolio Holder to meet with officers and | | These meetings are informal, however Constitutional Services are | |

| Policy Development Items: | Strategic Director, Assistant Director, Lead Officer(s) & Portfolio Holder | Provisional meeting date(s) identified | Number of meetings item can be covered in? | Expectation/Style of meeting | Scoping details (whether full scope or simple scope) | Other details | Comment by lead Assistant Director/ Deputy |
|---------------------------|---|---|--|--|--|---|--|
| | Langley Portfolios for Env & Regen, & Econ Ent & Travel | meeting. (Date to be agreed with all parties) | | Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome | | reviewing the clerking arrangements and will help with meeting set up i.e. room booking & invites, agenda etc. but will need prior notice of these meetings. | |
| Transport Strategy | T Pike SD/ Zayd AD /R Woodisse, Portfolios for Env & Regen, & Econ Ent & Travel | Date ?? 2018/2019 for Policy Development meeting. (Date to be agreed with all parties) | Ideally one meeting | Opportunity for Executive Portfolio Holder to meet with officers and Scrutiny Members to discuss content and shape of a Policy document before it is finalised in order to shape the final outcome | | These meetings are informal, however Constitutional Services are reviewing the clerking arrangements and will help with meeting set up i.e. room booking & invites, agenda etc. but will need prior notice of these meetings. | |

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Stevenage Strategic Transport Strategy 2031

Vision: *Sustainably connecting our communities*

- Sustainably connecting our residents to job, shops, transport nodes, parks and opportunities.
- Sustainably connecting our businesses to customers, suppliers, new markets and growth.
- Restore the neighbourhood streets to places that our community can enjoy, not streets that are dominated by parking issues and speeding traffic, with a Living Neighbourhood streets programme.

National Policies:

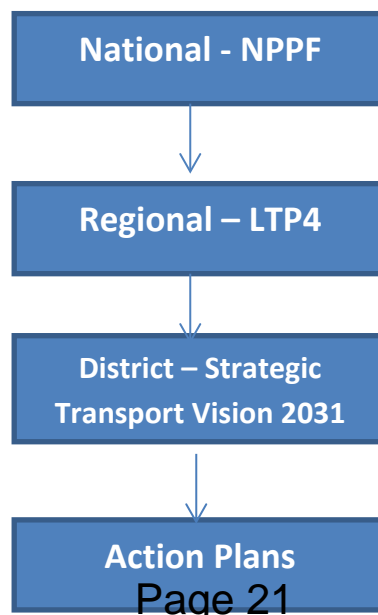
National Planning Policy Framework (NPPF) – promoting sustainable development and sustainable communities. Transport hierarchy, promoting walking and cycling first.

Industrial Strategy – promoting growth in targeted industries with better interaction between businesses in clusters like Gunnels Wood.

County Policies

HCC as lead transport authority:

Vision 2050 and Local Transport Plan 4 (LTP4) – focus on sustainable towns like Stevenage; the A414 and A1 (M) corridors; taking the transport hierarchy to the regional level; possible reference to emerging sub-regional transport bodies like England's Economic Heartland.



Stevenage Strategic Transport Strategy 2031

Knowing the expected growth and infrastructure requirements in the Local Plan to 2031 we must ensure we secure the funding for the strategic infrastructure needed for the borough.

The council's plans for the regeneration of the town centre provide a once in a generational opportunity to re-imagine town centre living and connections. While we must also secure delivery of the local improvements to our neighbourhoods to ensure the town can continue to grow sustainably. We will improve the neighbourhoods for all while sharing the opportunities of growth.

The scale and scope of our ambitions for the town cannot be solely delivered by SBC as we have neither control or have responsibilities for them. These ambitions need support from our public and private sector partners, alongside our communities. As much of the improvements we are seeking. Working with partners like HCC, SmartGo Stevenage and other stakeholders we will promote and seek to secure the tangible aspects of an integrated Transport Network in developing our Strategy including:

The Strategy will focus on key areas, demonstrating our commitment to securing these vital improvements for our communities.

Air

- Improve public transport links to Luton, Stanstead, Gatwick, City and Heathrow Airports.
- Secure mitigation from Luton's growth for Stevenage's residents.
- Campaign for noise reduction measures from aircraft using Luton Airport.

Bus

- New bus station between the rail station and town centre, promoting other public transport (rail, walking, cycling) inter-changes.
- Town centre 'park / arrive and ride' electric / autonomous public bus linking our main town centre areas (new town, old town, leisure park, Roaring Meg) and employment areas.
- Champion improved bus provision across the town

Cycling

- Develop a town-wide cycle hire scheme.
- Look at railway station cycle hire options.
- Developer a cycling hub at Fairland Valley.
- Developer a cycling hub facility in or close to the new railway and bus stations, including cycle parking.
- Increase promotion of our cycle network including cycling events
- Improved signage, surfaces, maintenance and lighting of our cycle network with extensions to new developments.
- Refocus the town centre cycling ban and cycle parking.

Electric vehicles

- Develop a town-wide E-car club.
- Develop a town-wide Electric Vehicle charging network both on and off street.
- Require new developments to provide EV charging and cycle facilities.

Rail

- A new and improved Stevenage Railway Station.
- Examine options for a Stevenage South Railway Station.
- Secure the re-provision of the 'Hertfordshire Loop' railway service from Stevenage.
- Secure the 5th Platform at Stevenage Station.
- Promote non-intercity services running from Stevenage transferring to TfL.
- Expanding the Oyster zone to Stevenage.
- Integrate rail / bus / cycle hire ticketing.
- Ensure the Rail 20/20 new Thameslink services are delivered.

Road

- A1 (M) widening to 3 lanes plus a hard shoulder.
- Downgrading of Lytton Way to a predominately sustainable transport route.
- Improvements at junctions 7 and 8 on the A1 (M).
- Improvements to the Gunnels Wood Road / A602 junction.

Walking

- Promote walking routes for the public, schools and employers.
- Introduced a town centre way finding scheme highlighting walking routes / distances.
- As an employer SBC will develop an ambitious Green Travel Plan for 2019-2024.
- Developer walking routes between the new town centre and Roaring Meg.

Emerging SBC Policies to support this:

- Mobility Action Plan.
- Cycling Action Plan.
- Town Centre Parking Action Plan.
- Parking Standards Supplementary Planning Documents.
- Green Travel Plan 2019-2024.
- Living Neighbourhood Streets Action Plan.

Living neighbourhood streets

SBC wants to help residents reclaim their streets, making them safer, providing play and amenity space while providing genuine alternatives for car and van parking. The street is the heart of the place and should not be dominated by only cars and vans.

When we are talking to our residents about the CNM programme, we will include options for Living Neighbourhood Street (LNS). We will have direct consultation with residents possible the improvements to their local streets that would help create a safer, healthier and more enjoyable street for the residents.

Living neighbourhood streets projects may include;

- Planting,
- Cycling routes and parking
- Car parking changes,
- Safety improvements / traffic calming
- Green of the street
- Lighting improvements
- Seating
- 20 mph limits,
- Play provision
- Street van bans but alternative secure van parking
- On street electric vehicle charging

The improvements will be focused on the responses received from the resident's consultation, in a 'you said we did' approach. Improvements would feed into healthier living and lifestyles with reduced air pollution, improved options for play, walking and cycling. The most appropriate elements of 'Home Zones' and 'Living Streets' <https://www.livingstreets.org.uk/> models will be considered.

Pilots will be trialled in the 3 CNM wards in 2018/2019, including a requirement for the development at north of Stevenage to design in the principals of a living neighbour into their new streets

Officers will engage with local SBC and HCC Councillors which may open up the opportunity for them to part fund some of the improvements.

As with the other transport improvements, SBC can only achieve this in partnership with local residents and key stakeholders like the highways authority.

Through our engagement with businesses, initially in Gunnels Wood Road, will we take a similar community lead approach to which local transport improvements we should focus on securing for local businesses.